

## Job Description: Sports Technician

### Role Specific

- Support the teaching staff in the preparation of teaching and learning environments for curriculum delivery
- Support curriculum staff with the planning and administration of trips and visits
- Support football coaching staff in the planning of transport for fixtures
- Support the extra-curricular offer and deliver/oversee sessions as required
- Maintain an inventory of curriculum practical equipment ensuring it is replaced, repaired and maintained
- in liaison with finance and estates teams
- Support the curriculum in the procurement of kit and equipment as required
- The post holder may be required to drive a minibus from time to time (full MIDAS training will be provided for this)
- Carry out other duties, as the Principal may require

### College Responsibilities

1. Share the College's Vision, Mission, Values, Behaviours and communicate them effectively
2. Participate in Staff Review and Professional Development activities and be actively involved in the College's culture of high expectation
3. Value diversity and promote equality
4. Engage in marketing activities and liaison with employers and the wider community in line with College strategies
5. Contribute to cross-college events
6. Adhere to College policies and procedures including health and safety
7. Ensure good communication at all levels
8. Be responsible for safeguarding and promoting the welfare of children, young people and/or vulnerable adults
9. Any other duties that the Principal considers appropriate

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<b>Person Specification</b>	<b>Sports Technician</b>
<b>Qualifications and Attainments</b>	<b>Essential / Desirable</b>
GCSEs grade A-C in Maths and English (or equivalent)	Essential
Sports Coaching/ Fitness Qualifications	Desirable
Up to level 3 qualification in related subject area e.g. sport, physical activity, outdoor ed.	Essential
<b>Training, Experience and Knowledge</b>	
Experience of working with young people	Desirable
<b>Personal Skills and Attitudes</b>	
Excellent communication skills, both oral and written (including effective use of ICT) to community effectively with all sectors of the college community	Essential
Ability to network and develop links within the community	Essential
Ability to manage multiple tasks and prioritise workload	Essential
Dynamic, responsive and positive approach	Essential
Be a team player and ability to work autonomously	Essential
Display initiative and enthusiasm	Essential
Demonstrate a commitment to equality and diversity, customer service and quality assurance	Essential
Suitability to work with children, young people and/or vulnerable adults	Essential
Flexible approach to working times in line with the College requirements	Essential
Driving licence and access to own transportation	Essential