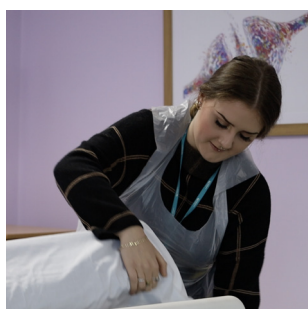


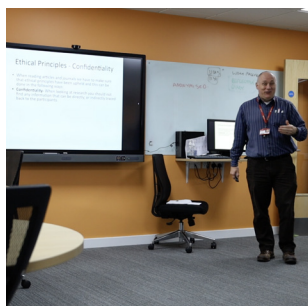
## Job Ref: Trainer/Assessor in Access, Health and Social Care, and Science

<b>Hours:</b>	0 - 20 Hours
<b>Salary:</b>	£14.00 per hour
<b>Duration:</b>	Permanent
<b>Location:</b>	Colchester



## Trainer/Assessor

This role is a flexible position that will work with our existing team to further develop the clinical offer and range of apprenticeship and employment opportunities in the local area. This role can be fulfilled on a learner by learner case, liaising with the team to carry out clinical observations of practice with times and days to mutually suit all. This role can also provide support in the classroom to enhance the skills development of learners in specific specialist subject areas such as routine clinical observations that a HCA might do or on an ad hoc basis for enrichment activities, we have previously had sessions on sepsis as an example.



To apply please complete our Application form on our website <https://colchesterinstitute-careers.co.uk/vacancies>

## Additional Information

Colchester Institute is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

All applicants who are offered employment will be subject to a Criminal Record check from the Disclosure and Barring Service.

Colchester Institute is an equal opportunity employer and hold Disability Confident status. We celebrate diversity and are committed to creating an inclusive environment for all employees.

Please visit our website [www.colchester.ac.uk](http://www.colchester.ac.uk) to obtain further details about the College.



To find out more, visit: [www.colchester.ac.uk/jobs](http://www.colchester.ac.uk/jobs)



## Colchester Institute Job Description

<b>Job Title:</b>	Trainer/Assessor in Access, Health and Social Care, and Science
<b>Regulated Activity:</b>	Yes
<b>Responsible to:</b>	Area Head of Access, Health and Social Care, and Science
<b>Line Management of other staff:</b>	No
<b>Location:</b>	Colchester
<b>Salary:</b>	£14.00 per hour

### Purpose Statement:

We are looking for an Hourly Paid Trainer/Assessor in the Area of Access, Health and Social Care, and Science to join the existing team to provide clinical assessment for apprentices and/or full time learners studying subjects related to Health and Social Care in both college and/or the workplace.

### Main Duties and Responsibilities:

<b>1.</b>	To assess candidates towards their agreed qualifications and support learners in preparation for their end point assessment or qualification assessments.
<b>2.</b>	To deliver training, assess and monitor quality for relevant elements of the qualifications frameworks.
<b>3.</b>	To monitor candidate progress including carrying out regular progress reviews and target setting.
<b>4.</b>	To keep and maintain accurate records and documentation.
<b>5.</b>	To attend, as required, up to 3 meetings a year as specified by the Head of Area. They may include course review meetings and curriculum development meetings.
<b>6.</b>	To complete appropriate awarding body documentation and ensure compliance of required procedures.
<b>7.</b>	Adhere to and promote the College's Safeguarding, Equality & Diversity, College Values and Health and Safety policies and practices.
<b>8.</b>	To undertake any other associated duties determined by the college.

**Created July 2021**

*This job description is current as the date shown. It may be amended in any way following consultation with the post holder to take account of changes or anticipated changes in the organisation or management of Colchester Institute.*

**To find out more, visit: [www.colchester.ac.uk/jobs](http://www.colchester.ac.uk/jobs)**

## Colchester Institute Person Specification

Delete a tick for each point, so that each has only Essential or Desirable selected. Please also specify how each one will be assessed by deleting the methods not applicable.	Essential	Desirable	How it this assessed?
<b>Qualifications</b>			
Relevant professional qualification to the subject area			A/I
Minimum of Level 2 qualification in English and Mathematics GCSE 4+ or C and above/ CSE Level 1/O-Level C or above/Level 2 Adult Numeracy or Literacy or equivalent			A/I
Level 3 Teaching Qualification / completing within 3 years of employment or 3 years of the first available course			A/I
Assessor/Verifier Awards			A
<b>Experience</b>			
Experience of delivering training and assessing in the workplace and/or educational setting			A/I
Extensive vocational experience in relevant area of practice			A/I
Able to demonstrate experience of working with learners with a wide range of needs			A/I
Evidence of relevant Continual Professional Development (CPD)			A/I
<b>Knowledge and Skills</b>			
Up-to-date knowledge of using e-portfolios			A/I
Proven ability to work as part of a team			A/I
Good time management/organisational skills			A/I
Knowledge of Health and Safety in area of practice			A/I
Excellent interpersonal, oral and written communication skills			A/I
Committed to safeguarding the welfare of children and vulnerable adults, creating a safe learning environment and an understanding of the safeguarding practices			A/I
<b>Personal Attributes</b>			
A strong commitment to equality and diversity			A/I
Enjoys working collaboratively and seeking collaborative opportunities			A/I
Ability to work flexibly to meet changing needs and work demands			A/I

Created July 2021

### KEY:

**A** = Application

**I** = Interview

**P** = Presentation/Micro-teach

**T** = Test

To find out more, visit: [www.colchester.ac.uk/jobs](http://www.colchester.ac.uk/jobs)