



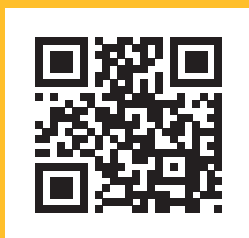
JOHN LEGGOTT COLLEGE CANDIDATE BROCHURE

2023 | 2024

▼
#THISISTHEPLACE

JLC
JOHN LEGGOTT
COLLEGE
inspiring education
EST. 1968

CONTACT



Tel: 01724 282998

HR: humanresources@leggott.ac.uk

For more information visit

WWW.LEGGOTT.AC.UK

A WARM WELCOME FROM OUR PRINCIPAL



Dear Colleague,
Thank you for the interest you have shown in becoming the Area Lead for Languages at John Leggott College. I enclose Information about the role and our College, which I hope you will find of interest.

The role will be to lead the College's full Languages provision (many colleagues would call this a Faculty Head). The area covers English Language, English Literature, French, Spanish and ESOL, all highly popular subjects with our students and a significant part of our college.

I am proud of the performance of John Leggott College, its students and staff, but I know that we are capable of even more. Recruiting and selecting an exceptional Area Leader with the right blend of skills, talents, experience and values is crucial as our journey continues. If you feel inspired to help us develop Languages in our college and believe you have the qualities needed to lead the way, then I would be delighted to hear from you.

Yours sincerely,

Leon Riley
Principal

JOHN LEGGOTT CULTURE

VISION

Our vision is to be an outstanding provider of education that prepares its learners for future success.

MISSION

Our mission is to create an inclusive community with a sense of belonging that challenges and inspires through inspirational teaching, support and care.

VALUES

We pride ourselves on being a reputable college, with over 50 years of shaping outstanding students, teachers and support staff. This would not be possible without following JLC values. They are as follows:

- Raising expectations, aspirations and promoting ambition
- Building on high levels of achievement, to ensure all students achieve their potential both at and beyond JLC
- Promoting responsible behaviour and a friendly approach in everything we do
- Ensuring equality of access to all opportunities and services for all members of the JLC community
- Maintaining fair and non-discriminatory treatment for everyone at JLC
- Promoting and celebrating positive attitudes towards diversity
- Sustaining high levels of progression into Higher Education and employment opportunities
- Actively promoting social inclusion, and widening participation
- Listening to and learning from our students and acting upon their views

WE ARE

CREATIVE

CURIOUS

REFLECTIVE

COMPASSIONATE

CONSCIENTIOUS

RESILIENT

READY

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ABOUT US

John Leggott College, located on West Common Lane in Scunthorpe, North Lincolnshire, is one of the longest standing and best-performing Sixth Form Colleges in the country.

With more than 52 years of supporting students, we are passionate about ensuring that our learners achieve their potential - academically, personally and professionally. We achieve this through a sharp focus on the individual, from our very first meeting with them in their schools, our support of their transition from school to college, our pastoral care and our preparation for their onward journey.

We are an inclusive, high achieving college which coaches and mentors students on to positive destinations. We are committed to providing educational excellence that empowers our students to achieve their highest potential academically, personally and professionally.

Our experienced and dedicated team of teachers are experts in their fields, passionate about their subjects, and committed to helping students succeed. The staff are always willing to go the extra mile to provide engaging, challenging and interactive lessons and enrichments that foster critical thinking, creativity and independent learning.

We recruit students from a wide geographical area encompassing Lincolnshire, East Riding and South Yorkshire, with the majority living in North Lincolnshire. We also have a thriving international programme thanks to our strong reputation for educational excellence, attracting around 50 international students to the college every year. Both our domestic and international students benefit from fantastic pastoral care and superb results, achieving entry to the very best universities.

We are proud to consistently be recognised as one of the strongest providers in the UK by The Sunday Times Parent Power Survey.



COMPANY BENEFITS

Free Birthday Breakfast

As a little Happy Birthday to you, you will receive a voucher on your birthday for a free breakfast or drink from the internal Costa coffee.

Free Will Writing Service

We have partnered with Taylor Lucas to provide free will writing service for staff members at John Leggott College and their spouses/partners too.

Amazing Discounts

We have partnered with Spree to help our staff save money and earn cashback in 100s of stores.

Personal Development Opportunities

We encourage and offer a range of development and growth opportunities to our staff who want to strengthen their skills and gain further experience internally and externally.

Employee Assistance Programme

Mental Health is very important to us. That is why we offer a free 24/7, around the clock Life & Progress service that will offer support and professional help to our staff and any member of their family.

Social Events

We ensure there is opportunity to socialise and build on cross college communications with colleagues in a range of mixers with complimentary refreshments and a termly all staff dinner.

Free Parking

As an employee at the college you are eligible for free parking on our site in a secure staff car park

MEET OUR SENIOR LEADERSHIP TEAM



Leon Riley - *Principal*

As Principal, my role is to ensure that all aspects at John Leggott College are outstanding. I am lucky to be the custodian of one of the oldest and most successful Sixth Form Colleges in the country.

I am committed to ensuring that the learners who come to John Leggott College are equipped with the keys to their future success, from strong academic results to providing them with opportunities to develop themselves as individuals.



Claire Holmes - *Deputy Principal*

As the Deputy Principal, my role is to ensure all aspects of the college function in an outstanding manner. I operate an open door policy for staff, students and parents. Student success is of the utmost importance to us and we have made it our mission to ensure all students progress onto positive destinations after college.

John Leggott College is an inclusive college and we tailor support to suit individual needs. Within my role I am also the Child Protection Lead and I oversee the safety and well being of all students.



Howard Darwin - *Assistant Principal*

As Assistant Principal - Special Operations, I have a very varied role working on projects and reports in key and current areas of need for the college.

I help to train and mentor emerging managers and also advise on sector issues such as college performance measures or inspection. I enjoy teaching alongside this role, with a specialism in A Level Physics.



Nathan Daniel - *Assistant Principal*

As the Assistant Principal for Pastoral and Progression, my role is to oversee the personal development, behaviour and attitudes and positive progression of our whole student body. At JLC we pride ourselves on our inclusive open access culture and the wrap around support we provide our learners.

My role oversees the bespoke Personal Tutorial experience, alongside careers advice, work experience, our extended curriculum and learner Progression. Working closely with the Pastoral and Progression teams and my Senior Leadership colleagues enables us to ensure that the individual needs of our learners are understood and provided for, resulting in vibrant college culture and extremely positive progression for our learners.



Jamie Watkinson - *Assistant Principal*

As Assistant Principal, my role is to support our entire staff body to support students to achieve their full potential whilst studying at JLC. I work closely with our curriculum teams to ensure that the quality of education meets the needs of our students, through staff development and quality assurance to working with our IT Manager on our Digital Strategy.

I recognise that a personalised approach to learning is what helps our students progress and succeed, through overseeing our Vocational provision and SEND learners, I work closely with our staff teams to ensure this happens.



Rob Woodgate - *Assistant Principal*

As Assistant Principal, my role is to work closely with our curriculum teams to ensure the quality of education is outstanding for all of our students. Alongside other members of the Senior Leadership Team, my focus is on ensuring that our teachers across all levels of experience continuously develop to maximise our student outcomes.

At JLC we have an open access ethos, welcoming a wide range of students into our college - by overseeing our Level 2 and International provision, I am able to ensure our diverse student body are supported and succeed.



ABOUT THE AREA

WELCOME TO SCUNTHORPE

For those who need it, a relocation bonus may be payable.

John Leggott College is based in Scunthorpe, which is a major town and the administrative centre of North Lincolnshire, with a total resident population of more than eighty thousand people. Of course, Scunthorpe is famous for its industrial heritage – there are very few people who can be unaware of our steel-making history, and the town is still the United Kingdom's largest steel processing centre.

But the town is much, much more than steel. Scunthorpe is also known as the "Industrial Garden Town", and is surrounded by fertile farmland and wooded areas, with the fantastic Lincolnshire Wolds very easily accessible to all.

In terms of general location, Scunthorpe lies very close to the River Trent and just 8 miles south of the Humber Estuary. The Lincolnshire Wolds, a nationally-recognised area of outstanding pastoral beauty, are only 15 miles to the east of the town, and a further 15 miles away lies the coast, where a day at the beach can be enjoyed or perhaps at the boating lake with its facilities and rich heritage. Nearby towns and cities to explore include Hull, Doncaster, Grimsby, and glorious York.

Scunthorpe is the third largest settlement in Lincolnshire, after Lincoln and Grimsby, and has many attractions to visit including the North Lincolnshire Museum on Oswald Road, near the railway station, whilst the 2021 Visual Arts Centre housed in St Johns Church is Grade II listed and has brought lively and contemporary art to the town centre, together with a new park and public gardens.

Scunthorpe has three major shopping centres: The Foundry, North Lincolnshire Shopping Park, and The Parishes. The Foundry was constructed in the early 1970s whilst the more modern Parishes Centre was built in the early part of the 2000s. There are also many well-known stores on the High Street, and all the big food retailers are present in the area. Tesco, Aldi, Sainsbury's, Morrisons, Asda, Marks and Spencer's, Boots, B&M, Costa Coffee, and Subway are all represented by at least one major store.

Further afield in North Lincolnshire are lovely walks through the Wolds, with rural landscapes, windmills, and nature aplenty. There are all kinds of attractions throughout one of England's most picturesque areas. You might also enjoy visiting:

Barton upon Humber

Barton upon Humber is home to many of North Lincolnshire's much-loved attractions. The historic streets are lined with atmospheric Georgian properties, bustling shops, and helpful stores. Once a traditional market town, Barton has kept its original charm.

Brigg

Brigg is definitely one of the best towns for independent shopping and has a fantastic farmers' market, on the fourth Saturday of every month, in addition to the traditional market which takes place every Thursday. The snug "courts" and "yards" have the most unusual shops.



Epworth

Discover quaint boutiques, antique shops, and quirky stores to find those trendy pieces no-one else will have, in a centre for culture and heritage.

JOB DESCRIPTION

College:	John Leggott College
Section:	Area Lead
Location:	West Common Lane, Scunthorpe, DN17 1DS
Job Title:	Area Lead of Languages
Scale:	<p>Teacher PT 1-9 £28,125 - £44,256 depending upon experience. This includes management area allowance. The position is full-time, permanent.</p> <p>Band 1 – Less than 200 entries - £2260 – 2 periods remission (3 hours)</p> <p>Band 2 – 200 to 400 entries - £4547 – 3 periods remission (4.5 hours)</p> <p>Band 3 – 400 to 600 entries - £7956 – 4 periods remission (6 hours)</p> <p>Band 4 – 600+ entries - £11367 – 5 periods remission (7.5 hours)</p> <p>+1 Band if 10 or more staff to line manage</p>
Accountable to:	Reports to our Assistant Principals
Accountable for:	All Languages Staff (English Language, English Literature, French, Spanish, ESOL, IELTS GCSE English)
Special Conditions of Service:	All posts require an enhanced DBS clearance prior to appointment.

The core purpose of this role is:

- To ensure successful delivery of English Qualifications which may include A Level English Literature, A Level English Language and GCSE English Language
- To ensure a high quality and relevant learning experience for all students on the courses
- To ensure that all students are given the opportunity to achieve their academic potential

Responsibilities

- Employ a range of teaching and learning practices successfully
- Be responsive to innovations and changes in the teaching of English
- Include numeracy and literacy in all teaching and learning practices
- Promote Equality and Diversity in all teaching and learning practices
- Promote the prevent agenda in all teaching and learning practices
- Work with Area Leaders to identify and achieve annually negotiated
- Targets such as those related to student enrolment, retention and achievement
- Produce schemes of work, learning plans and personal learning checklists as appropriate
- Set suitable learning targets and prepare learning programmes that achieve these
- Use appropriate assessment techniques to track student progress effectively and make best use of learner data to inform lesson planning
- Employ diagnostic test data in all lesson planning
- Organise and manage the classroom effectively
- Work with team members to ensure outstanding outcomes for learners
- Forge links with feeder secondary schools and be actively involved in the college recruitment and enrolment processes
- Liaise with the advocate team to support the learning of the students
- Liaise with SENCO to ensure all students are fully supported in their learning
- Access training and other CPD opportunities when presented
- Utilise the full range of Google Workspace for Education, and other digital learning platforms to enhance the teaching and learning experience of learners.
- Continue to develop his or her own skills in the teaching, learning and assessment of English and other related courses
- Be enthusiastic, dynamic, committed and well organised
- Be flexible and prepared to contribute to the delivery of other L2, L3 and Level 4 courses.

In addition to the above mentioned attributes, the postholder will be expected to:

- Support effective safeguarding of all young people throughout the College.
- Attend as necessary, meetings of all College Staff.
- Adhere to College Policies and procedures e.g. Equality and Diversity; Health and Safety.
- Safeguard sensitive data: during the course of normal duties, the Senior Curriculum Leader may acquire or have access to confidential information which should not be disclosed to any other person unless in pursuit of normal duties or with specific permission given on behalf of the college.
- Undertake any such other duties as may be required, commensurate with the post which do not change the character or purpose of the post which are necessary to maintain outstanding standards .



Accountabilities

- Accountable for performance of individual teachers in the area, ensuring that:
 - The average value-added progress for their classes meets the college target of ALPS 4.5, or an equivalent measure.
 - The average retention for their classes is at least in line with current sector rates.
- Accountable for the performance of courses in the area, ensuring that outcomes demonstrate good retention, at least in line with sector rates, and good, or better, value-added scores.
- Responsible for the timeliness and consistency of implementing standard quality procedures as documented in the Quality Handbook and Quality Calendar.
- Accountable for the quality and effectiveness of subject-based self-assessment and quality improvement planning.
- Accountable for the effectiveness of academic interventions in supporting student outcomes, as covered by the Support to Study Process and consistently documented on college information systems.
- Responsible for the timeliness and impact of performance management interventions, following college policies which support these, such as the Capability Policy.
- Expected to complete a minimum of 90 minutes per week of Quality Assurance, in the form of lesson visits, learner voice and work scrutiny Surveying learner opinion across areas at least once per half term.
- Responsible for ensuring subject teams meet weekly, with recorded actions.
- Responsible for developing and improving the performance of teachers using feedback and target setting. As part of this, accountable for ensuring appraisals are of a good quality, appropriately targeted and regularly reviewed.
- Responsible for sharing good practice and using outstanding teachers to develop others.
- Responsible for ensuring that courses in the area undertake marketing and recruitment activity which positively promotes the courses and the college and sustains appropriate levels of course applications.
- Responsible for always demonstrating positive leadership behaviours, promoting a positive culture, with high expectations, and ensuring that teams work cohesively.

Other Roles and Responsibilities

- Line manages teaching staff and support staff, where appropriate.
- Line manage and lead subject teaching teams to ensure resources and support are in place for students in order to maximise progress and outcomes for learners.
- Lead teams to coordinate their curriculum strategy and operational delivery in order to meet learners' needs and engage all learners.
- Ensure that subject teams promote ownership of learning by students, including the use of target grades, target setting, personal action on weaknesses, personal tracking, and meaningful use of workshop periods.
- Work across all support areas to ensure coordinated strategies promote high rates of progress for learners.
- Ensure that assessment across subject areas is robust, regular, and accurate, giving students detailed feedback on how to improve.
- Ensure that initial and ongoing assessment in subject areas informs planning for learning at a personalised level.
- Ensure that teachers have a high level of communication with parents and guardians, with a proactive approach to supporting learner progress.
- Embed a high level of responsiveness to learner voice in the area, shaping and developing teaching, learning and development through this – working cohesively with student leaders.
- Ensure that students have access to high quality electronic learning resources which allow access to support and extension activities outside of college hours.
- Ensure that teaching teams embed themes of equality and diversity and promote fundamental British values within teaching and learning.
- Work with teaching teams to ensure the development of Maths, English and Employability Skills are an integrated part of curriculum delivery.
- Ensure links between subject areas and wider stakeholders such as Higher Education or industry are developed and sustained.
- Ensure all staff within the area continue to update their industry awareness through annual industrial placements.
- Enhance the culture across college by promoting a positive and proactive ethos in teams which encourages a high focus on teaching learning and assessment, recognising the value of continuous learning and development, and valuing success.
- Work alongside and support senior leaders, at times, to implement or shape aspects of college strategy – or to report on performance.
- Work within a team to ensure the college is inspection ready.
- Work within a team to guide students onto appropriate study programmes at enrolment or in-year, having a strong knowledge of curriculum pathways and funding.
- Oversee the timetabling of teaching teams in such a way that maximizes teaching and learning benefits for students.
- Oversee the recruitment of staff in subject areas as need arises.
- Oversee budgets within capitation areas, according to need.

PERSON SPECIFICATION

AF = Application Form

Q = Qualification

I = Interview Process

Relevant Experience	Desirable/ Essential	Assessment Method
Previous experience of A Level English Language, A Level English Literature and GCSE English	E	AF I
Previous experience of delivering GCSE English	D	AF
Evidence of good and outstanding teaching outcomes	E	AF I
Education and Training	Desirable/ Essential	Assessment Method
Level 2 A* - C (or equivalent) in English and Maths	E	Q
Recognised teaching qualification (e.g. PGCE, Cert Ed)	D	Q
Honours degree, or equivalent, in a Maths discipline	E	Q
Successful teacher placement in an English department (if a new teacher)	E	AF
Experience, Knowledge and Skills	Desirable/ Essential	Assessment Method
A high interest in, and enthusiasm for, the subject of English	E	AF I
Knowledge or experience of Maths within other contexts such as "world of work," research and development, real-life applications etc.	D	AF I
Ability to employ a range of teaching, learning and assessment styles to suit individual student needs	E	AF I
A good knowledge of best practice in teaching, learning and assessment	E	AF I

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Experience, Knowledge and Skills	Desirable/ Essential	Assessment Method
Extensive knowledge of tracking student achievement and designing appropriate support strategies	E	AF I
Strong interpersonal, communication and team skills	E	AF I
The ability to develop good working relationships with students and colleagues at any level	E	AF I
Excellent organisational and administrative abilities, including time-management skills	E	AF I
Ability to work flexibly and creatively within the job and when new challenges and opportunities arise	E	AF I
Additional Factors	Desirable/ Essential	Assessment Method
Commitment to equality and diversity initiatives, anti-discriminatory practice, CSE initiatives and the prevent agenda	E	AF I
Suitability to work with children and young adults	E	AF I



HOW TO APPLY

Making an Application

The college strongly believes that the interview process is a two-way process. As much as it is about us finding the suitable person for the role, it is about you deciding if this is the role for you. We have different tasks to help you get to know the college and staff you will be working with and designed to give you the opportunity to show your skills and personality.

If you would like to know more about the college before making an application, or would like to book an informal tour, please contact humanresources@leggott.ac.uk

Closing Date

The vacancy will close at midnight on Sunday 8th October.

Shortlisting

All applications received will go on to the shortlisting process. Shortlisting will take place on Monday 9th October by the Principal and Deputy Principal. We will inform unsuccessful candidates by email.

Interviews

Interviews will take place on Tuesday 17th October.

Successful candidates will be emailed with the schedule for the day and information on tasks that will be undertaken prior to the interview. Staff involved in the recruitment process are Safer Recruitment trained to ensure we continue to have a positive and transparent workplace.

Start Date

The start date is negotiable.

How to Apply

To apply, please download the application form and email to:
humanresources@leggott.ac.uk



Making Your Best Application

The 'Further Information' section of the Application Form (Supporting Statement) of the Application Form, gives you an opportunity to provide all the further information you'd like to support your application, but it may, of course, repaginate as you enter details in earlier sections. You may wish to include details about previous duties and responsibilities, experience, training, interests, and the impact you have already had in your school or college.

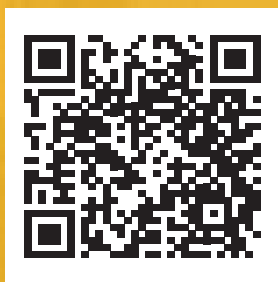
Please ensure that in this section you address the relevant aspects of the Person Specification for the role, giving clear examples to support any statement and or/claims that you make to reflect your suitability for the post. There is no need to replicate information that may be covered in other sections of the application form - for example, your qualifications. Please limit your supporting information to four sides of A4 unless you are absolutely sure that more is essential.

Completed applications should be emailed to humanresources@leggott.ac.uk

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