STANMORE COLLEGE

SEND CURRICULUM LEAD
(Permanent, Full time, through the year)

Do you work in SEND? Do you want to make a difference?

Help us to develop the future of our students and take the lead in transforming education and shaping the future of a dynamic college? Stanmore College is on the lookout for a trailblazing individual to join us as the SEND Curriculum Lead! If you're passionate about education, innovation, and creating an inspiring learning environment, we want to hear from you.

Why Stanmore College?

Stanmore College isn't just a place of learning; it's a community of forward-thinkers, innovators, and educators who are committed to making a real impact. We take pride in our diverse and vibrant student body, our cutting-edge programs, and our supportive culture that encourages both personal and professional growth.

What's In Store for You:

Innovation Hub: Be at the forefront of educational innovation! We believe in pushing boundaries and embracing new teaching methodologies that captivate and inspire our students.

Collaborative Excellence: Join a dynamic team of educators who share your passion for excellence. teaching skills will empower them to reach new heights, fostering a collaborative culture where ideas flourish.

Student-Centric Approach: We're not just about education; we're about student success. Your role will directly impact the lives of our students, helping them achieve their goals and unlock their full potential.

Strategic Impact: As SEND Curriculum Lead, you'll have the autonomy to shape the strategic direction of your faculty. Your vision will drive positive change, making a lasting impact on both the institution and the wider community.

Rewarding Environment: We believe in recognizing and rewarding excellence. Your dedication and achievements will be acknowledged through competitive compensation and opportunities for professional development.

Collaborative Spirit: A team player who thrives on collaboration and is eager to build partnerships with industry leaders, educators, and stakeholders.

Ready to Make a Difference? Apply Now!

Application form and further details of the post available from the Stanmore College website following the link: https://recruitment.stanmore.ac.uk/Vacancies.aspx

You must complete the application online and also attach your CV along with a compelling cover letter. Join Stanmore College and be part of an exciting journey where your passion for education meets limitless possibilities.

At Stanmore College, diversity is celebrated, and we welcome applications from candidates of all backgrounds. Don't miss out on this exciting opportunity to shape the future of education – apply today!

Note: Successful candidates will be contacted for interviews. Stanmore College reserves the right not to make an appointment if a suitable candidate is not identified.

Salary Scale: £31,984 - £42,059 per annum (F/T salary)
                    SEN allowance £2,539-£5,009

Closing date for applications is Sunday, 19th August 2024.
Interviews will be held on Thursday, 29th August 2024.

JOB DESCRIPTION

POST: **SEND Curriculum Lead**
((Permanent, Full time, through the year)

Stanmore College has a great opportunity for you to lead on our SEND provision for both young learners, aged 16-19, and adults. You will be responsible for Cross-College promotion, direction, and oversight through effective provision for learners with inclusion needs. This position will also include some additional teaching requirements.

The post holder will be an integral part of the College Leadership Team and they will support the Stanmore College vision and its direction, supporting and implementing strategies that drive forward the college SEND strategy.

REPORTS TO: Head of Faculty – Heath & Social Care, Early Years, SEND & Community

The post holder will be responsible for:

1.   Leading SEND teaching and learning across the college.

2.   The line management of staff teaching on foundation programmes and the leadership, motivation, and development of the curriculum in line with that the aims and objectives of the college.

3.   The operational management of the foundation curriculum ensuring high quality provision, broad and effective use of resources and is flexible to meet needs of all learners.

4.   Leading the development of the post-16 curriculum pathways across the college for SEND learners ensuring the curriculum meets the needs of individual learners and is personalised to enable them to achieve ambitious outcomes based on preparation for employment and to live healthy adult lives.

Main Duties and Responsibilities:

Curriculum:

1. To lead the development and delivery of an innovative and visionary curriculum, ensuring that the curriculum is effectively managed, developed, reviewed, and consistently improved.

2. To drive quality initiatives and ensure key performance indicators are met and consistently improved.

3. To identify, highlight and share good practice across the college.

4. To liaise with awarding bodies and other stakeholders to support effective delivery, enhance learner experience and maximise outcomes for learners that prepares them for work.

5. Effectively implement quality assurance and improvement processes, in line with both internal and external requirements.

6. Provide data that is accurate, complete, and timely and use data in a timely manner to monitor, evaluate and plan improvements.

7. Foster a culture of innovation, including embedding the use of new technologies, equality, and diversity within the curriculum.

8. Oversee all curriculum timetable management and implementation.

9. Manage the processes and operation of initial assessment and diagnostic assessment to ensure that learners are supported effectively and at appropriate levels.

10. The postholder may be required to teach up to 10 hours per week.

Leadership:

To be part of the:

1. Lead on the development and implementation of foundation programmes.

2. Provide effective management, leadership, and development to all staff through performance objectives, via the College Appraisal.

3. Identify resources needed to meet the needs of learners with SEND and other inclusion needs and advise.

4. Identify resources needed to meet the needs of learners with SEND and other inclusion needs and advise.

Inclusion:

1. Place the learners learning and success first, by ensuring the conduct and progress of all learners is in line college policies and procedures.

2. Monitor and act upon poor attendance, punctuality, and behaviour in line with the College processes and procedures.

3. Ensure learners are given equal opportunity to succeed and learn in a way that makes sense to them.

4. Ensure that all learners feel safe, valued and supported in a way that makes sense to them and they are treated with respect, dignity and equality at all times.

5. Ensure full implementation of Health and Safety Policies and Procedures including ensuring all reasonably required risk assessments are in place, understood by staff and regularly reviewed.

6. To ensure that foundation programmes offered meet the individual needs of learners

General Accountabilities:

- To safeguard and promote the welfare of all young people by being familiar with an aware of the Safeguarding and protection issues, procedures and guidelines and to adhere to them at all times.
- To bring to the attention of your line manager any matter of concern over the wellbeing, safety of safeguarding of a young person.
- To comply with Health and Safety policies and be aware of your responsibilities in accordance with the Health and Safety at Work Act.
- To be responsible for your own personal and professional development, undertaking learning and development activities including attending role specific training as required.
- To attend and participate in staff meetings, individual formal supervisions, appraisals, staff debriefings to ensure consistency and good practice.
- To undertake any other reasonable tasks as are required at the discretion of your line manager.
- Willing to be first aider.

The postholder can be required to carry out any other duties consistent with the grade of the post, at any site on which the college may operate.

This job description is current at the date shown below. In consultation with the postholder, it is liable to variation by management within a reasonable timescale to reflect or anticipate changes in or to the job.

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STANMORE COLLEGE   **PERSON SPECIFICATION**

JOB TITLE: **SEND CURRICULUM LEAD**

Criterion	Essential/ Desirable	Method of assessment
Qualification		
GCSE English and Maths or equivalent	**E**	**Application form**
Degree level or equivalent experience	**E**	**Application form Interview**
A full teaching qualification at level 5 or above (SEND)	**E**	**Application form**
Level 4 in Management in Education	**E**	**Application form Interview**
Level 5 management Qualification	**D**	**Application form**
Knowledge and experience		
Outstanding planning and delivery of teaching and learning	**E**	**Application form supporting statement Selection task**
Coordinating the delivery of SEND provision for young people and adults	**E**	**Application form supporting statement Selection task**
Leading a team	**E**	**Application form supporting statement Selection task**
Knowledge of internal quality assurance processes	**E**	**Application form supporting statement Interview**
Promoting SEND learning opportunities to external organisations, including employers	**E**	**Application form supporting statement Interview**
Working in collaboration with partners and key stakeholders to support SEND delivery	**E**	**Application form supporting statement Interview**
Experience of working with children with social, emotional and behavioural needs knowledge of and experience of working with external agencies and community groups	**D**	**Application form supporting statement Interview**
Use of electronic portfolios	**D**	**Application form supporting statement Interview**
Skills and abilities		

Able to communicate effectively, professionally, confidently and accurately in person, by phone and in writing with a wide range of people – students, senior staff, teachers, parents and visitors.	E	**Interview**
Able to demonstrate how to support students at risk of not achieving their qualification.	E	**Application form supporting statement** **Interview**
Able to demonstrate how to build strategic working relationships with staff and students in the college	E	**Application form supporting statement** **Selection task** **Presentation** **Interview**
Awareness of the requirements for specific career paths for professions such as medicines, Veterinary Science etc.	D	**Application form supporting statement** **Interview**
Understanding		
Understanding of safeguarding and ensuring the safety of young people and adults	E	**Application form supporting statement** **Interview**
Understanding of further educations sector and the careers/employability issues facing colleges over the coming years	E	**Application form supporting statement** **Interview**
Personal Qualities		
Must enjoy completing work in a professional and positive manner, relish solving problems and take pride in helping people	E	**Application form supporting statement** **Interview**
Demonstrate academic ambition for all students, a genuine passion and belief in the potential of every student	E	**Application form supporting statement** **Interview**
Motivation to improve standard and achieve excellence	E	**Application form supporting statement** **Interview**
Demonstrate honesty and integrity, Ability to work collaboratively with partner schools and colleges and beyond	E	**Application form supporting statement** **Interview**
Recognises the importance of protecting their own personal wellbeing	E	**Interview**
To enjoy helping others and be	E	**Interview**

able to resolve any issues in a professional, calm and measured manner		
Committed to ensuring the safety and security of students at the College	**E**	**Interview**
Safeguarding and Child Protection		
Understands their role in safeguarding and protecting young people or a keen willingness to learn this.	**E**	**Interview**
Develops appropriate professional boundaries with young people	**E**	**Interview**
Develops appropriate professional boundaries with young people	**E**	**Interview**
Awareness of the key safeguarding processes in college or willingness to understand these	**E**	**Interview**
In-depth understanding of the requirements of Keeping Children Safe in Education	**D**	**Interview**
Professional Development Training		
Willing to participate in further appropriate professional development	**E**	**Interview**
Positive approach to own continuous personal professional development and training	**D**	**Interview**

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