

STANMORE COLLEGE

WEBSITE DEVELOPER

(2 days per week – 1 year contract hybrid role)

We are looking for an experienced and effective Website Developer to work in the Marketing department at Stanmore College.

The post holder will be part of a small friendly Marketing team with a varied and wide remit. There are lots of opportunities for innovation, creativity and growth in addition to fulfilling instructions and carrying out day to day tasks. You will find yourself liaising with staff college wide and associates and no two days are the same. There will also be opportunities to work with other information systems and projects. If you enjoy innovation and variety, this is the role for you.

The successful candidate will have a relevant degree underway in Computer Science or related areas.

Staff Benefits

- **Staff Development & Training Opportunities**
 - 50% discount on college run courses (Adult Guide)
 - Generous pension scheme
 - Generous holiday leave entitlement, plus bank holidays
 - Season ticket loan
 - Free on-site car parking
 - On-site cafeteria and coffee outlet (Costa Coffee)
- **Health & Wellbeing**
 - Free independent telephone counselling service with our Employee Assistant Programme
 - On-site Counselling service
 - Free on-site gym
 - Various evening well-being classes
 - Cycle to work scheme

Salary: Band H, Point 25 - 29, £29,718 - £33,362 per annum

Pro rata £11,886 - £13,344 per annum

Closing date for applications is Tuesday 13th December 2022

Interviews will take place Thursday 12th January 2023

STANMORE COLLEGE

JOB DESCRIPTION

POST: **WEBSITE DEVELOPER**
(2 days per week – 1 year contract hybrid role)

REPORTS TO: Director of Marketing, Communications and Administration

JOB SUMMARY: The post holder will be expected to take direction well and carry out day to day tasks with minimum supervision and be proactive in developing the website.

Main Activities

1. Providing support to internal users of the college's software systems.
2. Developing automated and bespoke aspects of the College's systems/website C sharp for coding the custom-built website, Piranha CMS for managing inputting on the site, and possibly using Transact-SQL, MySQL, Python, Microsoft Excel and other relevant tools.
3. May be required to assist with self-service "dashboard" reports in various graphical and tabular formats for all areas of the college where needed to increase transparency and effective use of data.
4. Using initiative to create systems and reports by identifying requests and usage trends.
5. Evaluating college, staff and student needs to identify opportunities for improvements or additions to systems as an ongoing concern.
6. Providing support to internal users of the college's software systems.
7. Developing automated and bespoke aspects of the College's systems/website C sharp for coding the custom-built website, Piranha CMS for managing inputting on the site, and possibly using Transact-SQL, MySQL, Python, Microsoft Excel and other relevant tools.
8. May be required to assist with self-service "dashboard" reports in various graphical and tabular formats for all areas of the college where needed to increase transparency and effective use of data.
9. Responding to individual staff enquiries and ensuring system or data related issues are resolved in a timely manner.
10. Debugging and tracing potential issues identified to resolve problems.
11. Assisting with automated data capture, transformation, and transmission to external providers where necessary.
12. Taking personal responsibility for supporting, promoting and following all College policies in relation to health and safety, safeguarding, equality & diversity and data protection within the scope of the post.
13. Attending any relevant internal or external meetings to provide feedback or guidance, and to keep up to date with changes in sector and college needs.

14. Undertaking any other duties of a comparable technical nature as required by the College.

15. Performing the above duties to a high standard, mindful of the organisation-wide mission-critical and usually time-sensitive nature of the systems and data being produced.

The postholder can and may be required to carry out any other duties consistent with the post, at any site on which Stanmore College may operate.

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STANMORE COLLEGE**PERSON SPECIFICATION****JOB TITLE: WEBSITE DEVELOPER**

(2 days per week – 1 year contract hybrid role)

| Criteria | Essential/ Desirable | Possible source of evidence |
|---|---------------------------------|--|
| QUALIFICATIONS: | | |
| Relevant degree underway in Computer Science or related areas | E | Application form/certification |
| Level 2 qualification in Literacy and Numeracy | E | Application form/certification |
| Relevant IT Qualification to NVQ | E | Application form/certification |
| Level 3 or higher or a relevant qualification or certifications in database management and software development or underway | E | Application form/certification |
| EXPERIENCE OF: | | |
| Experience in the use of Application Development tools. | E | Application form/test/Certificates |
| Experience in the use of tools in CI/CD pipelines. | E | Application form/test/Certificates |
| Experience with coding. | E | Application form/test/Certificates |
| Demonstratable experience with building mobile applications and submitting them to app stores. | E | Application form/test/Certificates |
| Working with datasets. | E | Application form/test/Certificates |
| Ability to absorb and rapidly apply, new technical information as required. | E | Application form/test/Certificates |
| Data management including stored procedures. | E | Application form/test/Certificates |
| Knowledge/Aptitude/Skills | | |
| Good oral and written communication skills. | E | Supporting statement/ interview |
| Knowledge and practical experience in using Windows and Linux command-line tools. | E | Supporting statement/ interview |
| A logical, analytical approach to problem solving. | E | Supporting statement/ interview |
| Ability to pay close attention to detail. | E | Supporting statement/ interview |

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|---|---|---|
| Equal Opportunity | | |
| Demonstrate commitment and enthusiasm to promote the principle of equality and diversity in employment and service delivery | E | Supporting statement/ interview |
| Personal Skills | | |
| Ability to work as part of a team to achieve a common goal and alone. | E | Supporting statement/ interview |
| Ability to take instruction. | E | Supporting statement/ interview |
| Ability to take an organised approach to work and to meet targets and fulfil agreements. | E | Supporting statement/ interview |
| Ability to plan, schedule and monitor own work | E | Supporting statement/ interview |
| Self-motivation | E | Supporting statement/ interview |
| Some experience of Project Management | E | Supporting statement/ interview |
| Knowledge and experience of C Sharp and Piranha would be advantageous | D | Application form/supporting statement |
| Awareness of Corporate, Industry and Professional Standards for IT and software development, especially those associated with information security standards and agile methodology. | D | Application form/supporting statement |