

## JOB DESCRIPTION

<b>Post:</b>	<b>Construction Trainer</b>
<b>Responsible to:</b>	<b>Curriculum Manager</b>
<b>Pay Band:</b>	<b>9</b>

### JOB PURPOSE

To enable learners to succeed on their learning programmes by providing high quality teaching, training and support.

### MAIN TASKS

To enable learners to succeed on their learning programmes by providing high quality teaching, training and support.

- Plan and deliver exciting and engaging lessons which help learners to develop the knowledge and skills they need;
- Prepare effective learning materials using digital tools where appropriate
- Use different teaching techniques with learners, tailored to the needs of the group and ensuring that all learners can work at their own pace
- Set targets for learners and monitor their progress, providing additional support if necessary
- Support learners to develop their English and maths skills
- Plan and facilitate appropriate assessment opportunities for learners in line with awarding body requirements
- Give feedback to learners, parents, employers and other organisations as necessary
- Promote equality and diversity
- Provide effective support for learners, liaising with the college student support specialist team when necessary
- Keep records as appropriate using relevant College systems
- Keep up-to-date with qualification and employer requirements
- Liaise effectively with technicians, learning support assistants and other members of the curriculum team
- Attend course and team meetings, contributing as necessary to the effective running of the course and department
- Take part in Continuing Professional Development (CPD) opportunities to develop your teaching and practical skills
- Contribute to promoting and marketing courses

The College reserves the right to amend the job description in consultation with the employee to reflect changes in the duties of the post.

## PERSON SPECIFICATION

It is **essential** that the post holder has:

	<b>Essential criteria</b>	<b>How assessed</b>
<b>1</b>	Qualified to at least level 2 in subject area	Application form, certificates
<b>2</b>	Qualified teacher or assessor, or willing to work towards qualification	Application form, certificates
<b>3</b>	Industry experience and a passion for sharing knowledge and experience	Application form, micro teach, interview
<b>4</b>	Ability to develop excellent teaching skills	Application form, interview, microteach
<b>5</b>	Ability to relate to diverse teaching groups	Application form, interview, microteach
<b>6</b>	Skills relevant to learner support	Application form, interview
<b>7</b>	Commitment to learner success	Application form, interview
<b>8</b>	Demonstrate a knowledge and understanding of Safeguarding/Child Protection issues relevant to the post.	Application form, interview
<b>9</b>	Level 2 or equivalent in English (or willing to qualify)	Application form, interview
<b>10</b>	Level 2 or equivalent in maths (or willing to qualify)	Application form, interview

It is **desirable** that the post holder has:

	<b>Desirable Criteria</b>	<b>How Assessed</b>
<b>1</b>	Experience of teaching or assessing	Application form, certificates
<b>2</b>	Level 2 or equivalent in IT (or willing to qualify)	Tests at interview
<b>3</b>	Relevant links with employers	Application form, interview