

**Construction Technician (Joinery)**

**Job Description**

## Main Purpose of Job

To support the delivery and assessment of Joinery sessions ensuring all students are making excellent progress and achieving their full potential.

**Technician Duties**

* To support lecturers and instructors in providing a relevant, dynamic curriculum to meet the individual needs of students
* To maintain equipment within the areas, ensuring maintenance and service records are kept up to date in line with requirements
* To take delivery of timber and sheet materials as required.
* To assist with stock control and any loans of equipment
* To supervise and monitor behaviour during lessons
* To have a good knowledge, and experience of using wood working machinery
* Prepare materials for each Joinery lesson
* Order materials when needed for the areas
* To clean up workshops in-between lessons ready for the next classes
* Assist students and teachers during all joinery practical lessons

**School of Construction**

* To be involved with the promotion of the School of Construction activities across the College and at external events
* To develop and maintain links with relevant industries and partner organisation
* To contribute to enrichment and enhancement activities within the Construction area

**Pastoral**

* To take an active role in the induction and support of students.
* To promote and safeguard the welfare of young people and vulnerable adults.
* To meet the individual needs of all students to ensure all have an equal chance of success.

**Personal Development**

* To undertake staff development and attend staff meetings as required and requested.
* To accept flexible redeployment and reallocation of duties commensurate with the level of the post.



**Joinery Technician**

**Person Specification**

**Qualifications**

* Relevant vocational qualification would be an advantage but not essential
* Evidence of continuing professional development

**Knowledge/Experience**

* Significant and successful experience within Construction
* Experience of maintaining equipment
* Experience of effective team working and building effective relationships
* Experience of working with young people would be an advantage
* Ability to develop supportive working relationships with parents and other key stakeholders

**Skills/Attributes**

* Ability to manage and resolve a range of situations in the best interests of the students
* Ability to contribute to the whole College experience
* Effective communicator
* Flexible approach
* Logical approach to problem solving
* Commitment to safeguarding all students
* Commitment to the promotion of equality and diversity

**Additional Requirements**

* Willingness to work flexible hours

**Post Information**

* Reports to Head of School, Construction
* Hours – 37 hours per week Term Time Only
* Salary – £25,347- £26,814 per annum (Pro Rata)
* The post holder will undertake all duties and responsibilities in compliance with regulatory, legislative and college procedural requirements.