

Person Specification
Job Title:

Assessor/Trainer in Hospitality - Front of House

Qualifications	Essential	Desirable	How is this assessed?
Level 3 Front of House qualification.	✓		A
Minimum of Level 2 qualification in English and Mathematics GCSE 4+ or C and above / CSE Level 1 / O-Level C or above / Level 2 Adult Numeracy or Literacy or equivalent	✓		A
Introduction to Teaching Award (PTTLS) or the commitment to obtain in post within a prescribed timescale.	✓		A
Assessor/Verifier Awards	✓		A
Teaching qualification	✓		A
Quality assurance qualification	✓		A
Experience	Essential	Desirable	How is this assessed?
Current experience of working in Hospitality industry.	✓		A / I
Experience of training and assessing students within the industry.	✓		A / I
An understanding of safeguarding and a commitment to creating a safe learning environment.	✓		A / I
Worked in an educational setting previously.		✓	A / I
Knowledge and Skills	Essential	Desirable	How is this assessed?
Good communication skills with ability to work effectively with students, employers, customers and colleagues.	✓		A / I
Good administration and organisational skills.	✓		A / I
Experience of producing publicity and promotional material.	✓		A / I

Ability to work within clear targets.	✓		A / I
Willing to work outside of traditional working hours, including a minimum of one evening per week.	✓		A / I
Excellent I.T skills and willingness to develop online resources to support delivery.	✓		A / I
Understanding and commitment to safeguarding the welfare of children and vulnerable adults, creating a safe learning environment.	✓		A / I
Special Requirements: Hold a current driving licence.	✓		A / I
Personal Attributes	Essential	Desirable	How is this assessed?
A strong commitment to Equity Diversity, and inclusion.	✓	✓	A / I
Enjoys working collaboratively and seeking collaborative opportunities.	✓	✓	A / I
Ability to work flexibly to meet changing needs and work demands.	✓	✓	A / I
Continuously improving and commitment to own personal and professional development.	✓	✓	A / I

KEY:

A	Application
I	Interview
P	Presentation/Micro-teach
T	Test