

Colchester Institute Person Specification

Position: Course Leader in Health and Social Care

	Essential	Desirable	How is this assessed?
Qualifications			
Education to degree level or above and/or a professional qualification in relevant subject area or equivalent	✓		A
Minimum of Level 2 qualification in English and Mathematics GCSE 4+ or C and above / CSE Level 1 / O-Level C or above / Level 2 Adult Numeracy or Literacy or equivalent	✓		A
Level 5 Teaching Qualification / completing within 3 years of employment or 3 years of the first available course	✓		A / I
Assessor/Verifier Awards		✓	A
Experience			
Experience of leading courses and/or curriculum development	✓		A / I
Effective and consistent high-quality teaching experience within Further and/or Higher Education, with the ability to teach across a range of courses	✓		A / I
Able to demonstrate experience of working with learners with a wide range of needs	✓		I
Experience of leading a small team of staff		✓	A
Experience of learner recruitment		✓	A / I
Knowledge and Skills			
Proven ability to work as part of a team	✓		I
Good time management/organisational skills	✓		I
Evidence of training/CPD relating to the development & delivery of access programmes	✓		A / I
Excellent interpersonal, oral and written communication skills	✓		I

Committed to safeguarding the welfare of children and vulnerable adults, creating a safe learning environment and an understanding of the safeguarding practices	✓		I
Personal Attributes			
A strong commitment to equality and diversity and how it affects classroom practice	✓		I
Enjoys working collaboratively and seeking collaborative opportunities	✓		I
Ability to work flexibly to meet changing needs and work demands	✓		I
Continuously improving and commitment to own personal and professional development	✓		I

KEY:

A	Application
I	Interview
P	Presentation/Micro-teach
T	Test