

## Job Description

<b>Post:</b>	<b>Teacher of Fashion and Textiles</b>
<b>Salary Grade:</b>	<b>Salary ranges from Point 1 – Point 9 of the SCC Group pay scale.</b>
<b>Responsible to:</b>	<b>Head of Department (HoD)</b>
<b>Responsible for:</b>	<b>Teaching on programmes up to level 3</b>

### Key Purpose

To deliver up to level 3 as required by HoD in the curriculum area.

To participate in all enrichment and extra-curricular activities as required by HoD

It is desirable that the teacher can also deliver another subject within the creative arts curriculum area.

### Duties & Responsibilities

<b>A</b>	To teach related courses in accordance with the college timetable.
<b>B</b>	To support students in their learning to achieve high grades.
<b>C</b>	To assess students' progress and maintain accurate records of students' achievements.
<b>D</b>	To provide accurate reports and information to others as required by college quality assurance procedures.
<b>E</b>	Ensure that an appropriate syllabus is selected for any subject for which they have responsibility and delivered to the required standard.
<b>F</b>	Provide schemes of work by which the curriculum will be delivered.
<b>G</b>	Provide books, materials and facilities within budget allocated.
<b>H</b>	Ensure you are kept fully informed about developments in the subject and about general educational issues which may affect the subject.



I	Prepare internal assessments, ensure that marking is consistent with that throughout the department and provide related statistics and comments on performance for the Head of Department.
J	Be aware of developments in your subject in High Schools and keep High Schools informed of courses here, taking part in liaison and recruitment activities both in College and High Schools.
K	Co-operate and liaise with other departments as and when required
L	Carry out other routine and ad hoc administrative tasks as directed by the Head of Department/Head of College.

Variations to the job description may be required from time to time and when this arises there will be a discussion with the post holder.

All post holders are expected to comply with the College's policies and codes of practice in relation to Safeguarding, Equal Opportunity, Inclusive Learning, Health & Safety and Quality Assurance.

Post holder to sign the job description:

Date:

Name of the post holder:



## Person Specification

	Essential		Desirable			
Qualification	1	Appropriate related honours degree, ideally in a Fashion Design context.	Application	A	A good honours degree in a related discipline (2:1 or 1 <sup>st</sup> )	Application / Certificate
	2	Teaching Qualification (e.g. PGCE). Training to include experience of Year 12 and/or 13 teaching (for trainee teachers).				
Professional Development	3	Evidence of ongoing Professional Development	Application / Interview			
Experience	4	Ability to teach up to level 3 in a creative arts context.		B	Experience of teaching fashion design and garment construction.	Application & Microteach
	5	Ability to act as a course coordinator for a level 3 diploma / extended diploma		C	Experience of teaching to UAL specifications at level 3.	
Skills / Qualities	6	Ability to motivate students will differing abilities and needs.	Application / Interview	D	Knowledge and experience of the personalised learning agenda.	Application, Interview, Microteach & References (taken on acceptance)
	7	Ability to effectively monitor student attainment and use data to improve performance.		E	Proven record of use of assessment for learning strategies.	
	8	Excellent communication, interpersonal and organisational skills.				
	9	Ability to meet all deadlines.				
Other	10	A willingness to contribute to departmental enrichment activities.	Application / Interview	F	Previous experience of running extra- curricular activities, for example study trips.	Application & Interview
	11	A commitment to high standards of student attendance, punctuality and attainment.		G	Experience of University application procedures.	
	12	Ability to take responsibility for promoting and safeguarding the		H	Proven strategies for improving and maintaining	

		welfare of the young people you are responsible for, or come into contact with.	<b>Application / Interview</b>	I	high student achievement, attendance and punctuality.	
	13	A willingness to perform the role of a personal tutor.			Experience of participation in curriculum development e.g. the introduction a new course.	
	14	Ability to work under pressure whilst maintaining accuracy and effective outcomes.				
	15	Ability to work on own initiative.				
	16	Flexible team player.				
	17	Forward thinking and a commitment to personal development to support teaching.				
	18	Strong values and commitment to the College's ethos.				
	19	Demonstration of proactive support for equality, diversity and inclusivity.				
	20	Commitment and responsibility to safeguarding and promoting the welfare of children and vulnerable adults				
	21	Commitment to College policies i.e. Health & Safety, Equality, Diversity & Inclusion				
	22	DBS Check acceptable to the college will be undertaken for successful applicant	<b>Application / Appointment</b>			

