

## R&S 3

### Colchester Institute Job Description

<b>Job Title:</b>	<b>Hourly Paid Lecturer in Deaf Awareness</b>
<b>Regulated Activity:</b>	<b>Yes</b>
<b>Responsible To:</b>	<b>Assistant Area Head of Health and Social Care, Science and ESOL</b>
<b>Line Management of other staff:</b>	<b>No</b>
<b>Location:</b>	<b>Colchester</b>
<b>Salary:</b>	<b>Range FE 23-36</b>

#### **Purpose Statement:**

We are looking for an Hourly Paid Lecturer in the Area of Health & Social Care, Science and ESOL to join an existing team to provide quality teaching and learning for leisure courses in Deaf Awareness.

#### **Main Duties & Responsibilities:**

<b>1</b>	To prepare teaching/learning materials
<b>2</b>	To conduct teaching/learning activities appropriate to the needs of individual students, courses and the curriculum, keeping attendance and other administrative records as required and maintaining discipline.
<b>3</b>	To participate in the college's performance and development review scheme
<b>4</b>	To refer to the appropriate member of staff (Area Head or Assistant Area Head) regarding student progress as required and any incident or behaviour which may require further investigation, support or counselling.
<b>5</b>	To develop and update personal professional expertise in the relevant areas.
<b>6</b>	Adhere to and promote the College's Safeguarding, Diversity, Equity & Inclusion, College Values and Health and Safety policies and practices.
<b>7</b>	To undertake any other associated duties determined by the college.

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*This job description is current as the date shown. It may be amended in any way following consultation with the post holder to take account of changes or anticipated changes in the organisation or management of Colchester Institute*