

PERSON SPECIFICATION – Learning Assistant

Criteria	Essential	Desirable
Qualifications	Relevant occupational qualification at Level 3 or above	First Aid at Work Certificate
	Evidence of participation in appropriate training and development	Food Handling Certificate (where relevant for the role)
Expertise/ Knowledge	Good practical working knowledge of the relevant work environment, materials, equipment and techniques	Previously worked with 16-19 year olds and young adults
	Good working knowledge of relevant health and safety requirements	Previously worked in an education or training environment
Skills/ Competencies	Effective written English and numeracy skills	
	Effective oral communication and presentation skills	
	Good organisational and time management skills	
	Good personal IT skills	
	Ability to demonstrate and communicate relevant practical skills	
	A student-centred approach with the ability to relate to students of a wide range of abilities and backgrounds	
	Ability to explain and interpret technical information clearly and accurately	
Personal Attributes	Commitment to educational values	
	Commitment to the provision of a high quality, student-centred service	
	Ability to work effectively as a team member	
	Ability to work flexibly to meet changing needs	
	Commitment to own learning and development	
	Commitment to understand and promote equality of opportunity	

	Commitment to understand and promote safeguarding	
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	Ability and willingness to undertake regular evening and weekend work as required to deliver the student learning programme	
	Ability to work effectively with students including maintaining appropriate discipline and behaviour	
	Good record of attendance and punctuality	
	Appropriate professional appearance	

It is recognised that many capable people will not have all the experience and qualifications listed above. You are encouraged to apply if you feel that you can demonstrate the potential to contribute to the College's future success.