



Post Title: Instructor in Animal Management

Responsible to: Animal Centre Manager

Status: Full time

Purpose of the job: To plan and deliver good or outstanding practical instruction and assessment to a range of learners within the Animal Management department.

REASEHEATH COLLEGE MISSION

“ Industry Focused, Career Ready ”

REASEHEATH COLLEGE VALUES

Every member of staff at the College has a responsibility for and commitment to the implementation of the College Vision so that the learner experience is a valuable and memorable one.

As an important part of our team you are also required to ensure that your behaviour towards both staff and learners demonstrates P R I D E in everything you do through actively supporting our Values:

P eople **R** esponsibility **I** ntegrity **D** iversity **E** xcellence

Key Tasks and Responsibilities of your Job Role

Tasks

- Maintains up to date technical knowledge in order to maximise effective knowledge transfer to colleagues and learners
- Delivers outstanding practical instruction on animal husbandry and handling skills to learners on a range of academic programmes, ensuring individual learner needs are met
- Assesses practical competence and related knowledge using a variety of methods in order to maximise learner potential.
- Provides relevant and timely reports on students' progress to course and curriculum managers in order to benchmark progress.
- Supervises school visits and work experience placements as required to ensure a quality visitor experience
- Supports Animal Management lecturers and cross college staff in order to deliver an outstanding student experience
- Participates fully in personal professional development following appraisal of individual needs and use knowledge and skills to develop teaching practice.
- Actively involved in curriculum development including attendance and participation in team meetings.

<ul style="list-style-type: none"> • Setting and monitoring targets and development of learners. • Inputting information on to Promonitor regularly including student achievement and target setting.
<ul style="list-style-type: none"> • Maintains work areas, accommodation and surrounding environment in order to ensure the highest standards of cleanliness and hygiene. • Delivers practical teaching to a consistently good/ outstanding level • Maintains the College's safety standards • Responsible for developing and maintaining curriculum including (but not limited to) writing relevant documentation and participating in quality assurance processes. • Accurate record keeping including registers, assessments, tracking and target setting using pro suite of software or other relevant method required. • Contributes effectively to improvement of KPIs • Updating and engaging with Moodle and other VLE's as required.
<ul style="list-style-type: none"> • Assists in cross college activities as appropriate by supporting enrolment and open days as required to enhance the reputation of the department and the College. • Contributes to the marketing and promotion of academic programmes and commercial activities by representing the College at internal and external events as required in order to increase student numbers and enhance the reputation of the College. This may include evening and weekend work. • Meets the needs of academic teaching programmes and our Stakeholders in order to provide an outstanding educational and customer experience
<ul style="list-style-type: none"> • Contributes to a high performing department through effective teamwork which ensures accountability and clarity of objectives and which utilises and develops the skills, knowledge and competencies of all staff members. • Attends all mandatory training events in order to understand and apply policies and procedures relating to Safeguarding and Equality and Diversity matters.
<ul style="list-style-type: none"> • Utilises learning resources and opportunities fully and effectively in order to maximise the learner experience and employability. • Optimises use of the AM department through knowledge transfer internally and externally • Contributes to the maintenance of the Animal Collection records in order to meet legislative requirements
<ul style="list-style-type: none"> • Assists the Animal Centre Manager to ensure the Department is managed within budgeted limits and in accordance with College financial regulations and procedures. • Ensures that best value for money is achieved for the department and seek opportunity to innovate and maximise utilisation of college resources in order to ensure cost effective and quality delivery to our customers.

PLEASE NOTE

All staff are expected to participate constructively in College activities and to adopt a flexible approach to their work.

Your job description will be reviewed during your annual Performance Development Review, and could be varied in the light of any changing business needs of the College. The job description is not intended to be exhaustive and is only indicative of the nature and level of the responsibilities associated with the post at the date it was drawn up. Your duties may vary from time to time without changing the general character of the post or the level of responsibility. Such variations are a common occurrence and cannot in themselves justify a reconsideration of the terms and conditions of employment associated with the post.

Please note this role constitutes 'regulated activity' as defined by the Protection of Freedom Act 2012. The successful candidate will therefore be required to undertake an enhanced DBS with barred list information prior to starting employment.

Person Specification
Post Title: Instructor in Animal Management

Knowledge & Skills

Educated to Level 3 in a relevant subject

GCSE Maths & English grade C or above (or equivalent) or a willingness to undertake Basic Skills Level 2 Maths & English.

A teaching qualification is required (or willingness to work towards one)

Experience of working in a training capacity is desirable

IT skills in MS Office Applications

Demonstrable evidence of Continuous Professional Development

Demonstrable experience of delivering practical training sessions, being able to plan effectively and inspire learners

Demonstrable experience of animal handling and ability to safely train others

Ability to work flexibly and enthusiastically and on own initiative

Demonstrable experience of motivating and supervising students and staff.

Ability to communicate and negotiate effectively with individuals on all levels including students, parents, colleagues and the wider industry.

Demonstrable evidence of being able to plan and manage administration in connection with delivery of practical sessions

Self motivated with ability to motivate others and enthuse learners to succeed.

Ability to work within in a team.

Ideally qualified for transporting animals by road or willingness to work towards.

Demonstrable experience of storing and maintaining equipment associated with animal management

Ability to work within Departmental budgetary limits